



GUJARAT STATE POLICE HOUSING CORPORATION LIMITED

(A Government of Gujarat Undertaking)
B/h. Lokayukt Bhavan, Off "CHH " Road,
Sector 10/B, GANDHINAGAR-382010



GUJARAT STATE POLICE HOUSING CORPORATION LTD.

(A Government of Gujarat Undertaking)
B/h. Lokayukt Bhavan, Off "CHH " Road,
Sector 10/B, GANDHINAGAR-382010

CIN: U45201GJ1988SGC011453

www.gsp hc.gujarat.gov.in

Advt. 02/2024

RECRUITMENT

Gujarat State Police Housing Corporation Ltd invites applications for following positions on regular basis:

| Sr. No. | Position | No. of Posts | Age as on 16.02.2024 | Experience as on 16.02.2024 |
|---------|-----------------|--------------|----------------------|-----------------------------|
| 1 | Manager (F & A) | 01 | Min - 30 Max - 40 | 7 Years |

Detailed advertisement is available on website: <https://gsp hc.gujarat.gov.in>. Interested Candidates are advised to go through the detailed advertisement before applying. Candidates working with Government /Semi Government/PSU should apply through proper channel.

Last date for submitting application shall be 16.02.2024.

Managing Director
Gujarat State Police Housing
Corporation Limited



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Advt. 02/2024

RECRUITMENT

Gujarat State Police Housing Corporation Limited, a Government Company with 100% share holding subscribed by the State Government, invites applications for following position. The eligibility criteria against each post are as stated below:

1. Manager (F & A) - 01 Nos. (Class-I)

- **Pay Scale** : 56100-177500 (7th pay matrix level -10)
- **Age** : Min – 30 Years and Max -40
- **Qualification** : Chartered Accountant
- **Experience** : minimum 7 years post qualification experience in Government /PSU/ Private Sector organization.
- **No. of Post** : 01- General

Note: All Experience & age for above position will be considered as on Dt. 16.02.2024.

How to Apply:

1. Interested & eligible candidates may fill-up application form which is attached herewith along with self-attested copies of following documents:
 - I. Duly fill-up application form as per format
 - II. Copy of Resume/CV
 - III. Date of Birth Proof (DOB Certificate/School Leaving Certificate).
 - IV. Aadhar Card and Pan Card copy
 - V. Educational Qualification Proof (All educational certificates and marksheets)
 - VI. Experience Certificates
 - VII. Cast Certificate (If applicable)
 - VIII. Non-Creamy Layer Certificate for SEBC candidates
 - IX. Recent Color Passport Size Photograph – 02 nos
2. Candidates required to send hard copies of all above mentioned documents through courier/post to following address so as to reach us on or before **16.02.2024** by 6:10 pm:

The Managing Director
Gujarat State Police Housing Corporation Ltd.
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3. **Candidates have must clearly indicate “Application for the post of Manager (F & A) on the envelope.**

Kindly Note:

1. No other mode of application will be accepted.
2. All the details given in the application form will be treated as final and no changes will be entertained thereafter.
3. Applications with incomplete, wrong particulars and insufficient documents will not be considered.
4. Applications received after stipulated time, will not be considered.

General Instructions:

1. The all of above positions are in-line with current vacant position and future vacant positions. The position will be fill-up on as and when requirement basis.
2. Location for all above position will be at different places over the Gujarat State.
3. Candidates presently employed in Central/ State Government/PSUs, should submit their application through proper channel. They must produce 'No Objection Certificate' from their employer, failing which they will not be allowed to appear for the selection process and their candidature will not be entertained.
4. Short listing will be provisional without verification of documents. Candidature will be subject to verification of all details/documents with the originals when a candidate reports for selection process (if shortlisted).
5. In case a candidate is called for selection process and is found to be not satisfying the eligibility criteria (Age, Educational Qualification, Work Experience, etc.) he/ she will be disqualified.
6. GSPHCL reserves the right to take a final decision to offer any suitable job/role/profile to the candidates found suitable as per the Corporation's requirements.
7. All the details given in the application form will be treated as final and no changes will be entertained thereafter.
8. Furnishing of wrong/false information will lead to disqualification and GSPHCL will not be responsible for any of the consequences of furnishing such wrong/false information.



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9. GSPHCL reserves the right to interpret whether the responsibilities carried on by the candidate as mentioned by the candidate in application form is equivalent to the requirements of the Corporation as specified in experience criteria.
10. GSPHCL reserves the right to cancel the recruitment process at any point of time without any intimation.



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Annex-1
Application Form

Application for the post of _____

1. Personal Details :

a. Full Name : _____

b. Present Address : _____

c. Permanent Address: _____

d. Mob No. : _____ e. Email : _____

f. DOB : _____ g. Gender: _____

h. Category (SC/ST/SEBC/OBC/General): _____

i. Blood Group: _____ j. Home Town: _____

k. Languages known Read Write Speak

a)

b)

c)

Affix
Passport size
photograph



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2. Education Details:

(Starting with recent most) (Use separate sheet, if required)

| Examination passed | Specialization | School/Board/College/Institution/ University | CPI/Percentage & Class | Passing Year | Full time/ Part Time |
|--------------------|----------------|--|------------------------|--------------|----------------------|
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Computer Knowledge: _____

3. Employment Details:

(Starting from the present employment and back to the first employment. In case, you worked in several positions in the same organization, separate row may be filled for each position held.) (Use separate sheet, if required)

| Employer Name | Designation | From (DD/MM/YYYY) | To (DD/MM/YYYY) | Total Service |
|---------------|-------------|-------------------|-----------------|---------------|
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| | | | | |
| | | | | |

Total Experience: _____



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4. Other Details:

- I. Have you ever been dismissed/discharged/terminated for any act of misconduct in any of your previous employment or convicted for any criminal or other offences? _____

If yes, give precise details on a separate paper.

- II. How soon can you join, if selected? _____

- III. Current CTC: _____

- IV. Any other information:

8. Declaration:

I undersigned, hereby declare that all information given is true and accurate. I understand that falsification of information could result in disqualification and/or of termination as a prospective candidate for the applied position.

Date:

Place:

Applicant Signature