



# ODISHA PUBLIC SERVICE COMMISSION

ADVERTISEMENT NO. 28 OF 2023-24

**Recruitment to the posts of Language Officer (Group-B), under Law Department.**

**WEBSITE - <http://opsc.gov.in>**

Online applications are invited from the prospective candidates through the proforma application form to be made available on the Website of the Commission (<http://opsc.gov.in>). The link for online application and submission shall be available from 15.03.2024 to 15.04.2024 (Note: 15.04.2024 is the last date for submission of Registered Online Application) for recruitment to 03 posts of Language Officer (Group-B) under Law Department in the pay scale of Rs.35,400/- (Level-9 of Pay Matrix under ORSP Rules 2017), with usual dearness and other allowances as may be sanctioned by the Government of Odisha from time to time.

**2. Vacancy Position:** As per requisition filed by the Law Department, Government of Odisha, the vacancy positions along with reservation thereof are given below:

Sl. No.	Category	Total Vacancies
1	Un-reserved	02
2	Scheduled Tribe	01
<b>Total</b>		<b>03</b>

**NOTE:** (a) Exchange of reservation between Schedule Tribe and Schedule Caste categories shall not be considered.

(b) The number of vacancies to be filled up on the basis of this recruitment is subject to change by Government without notice, depending upon the exigencies of public service at the discretion of the State Government.

**3. AGE:**

A candidate must have attained the age of **21 (twenty one)** years and must not be above the age of **38 (Thirty eight)** years on the **1<sup>st</sup> day of January, 2024** i.e. he/she must have been born not earlier than the **2nd January 1986** and not later than the **1st January 2003**.

Provided that, the maximum age limit shall be relaxed by 5(five) years for candidates belonging to the categories of Scheduled Tribes, Women and Ex-Servicemen and by 10 years for Persons with Disabilities (whose permanent disability is 40% or more).

Persons with Disabilities belonging to ST categories are eligible for cumulative age relaxation benefit of 15 years.

Provided further that, a candidate who comes under more than one category mentioned above, he/she will be eligible for only one age relaxation benefit which shall be considered most beneficial to him/her.

(SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED CAN ON NO CASE BE RELAXED).

The date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted by the Commission.

P.T.O.

#### 4. EDUCATIONAL QUALIFICATION:

(a) A candidate must have completed graduation with Odia as Honours subject or graduation with English as Honours subject and Odia as Pass or compulsory subject or post-graduation in Odia subject and graduation in Law from a recognized University.

(b) A person who has completed Graduation with Odia as Honours subject or graduation with English as Honours subject and Odia as Pass or Compulsory subject or post-graduation in Odia subject and graduation in Law from a recognized University, along with experience of at least seven years of service or at least three years of service in case of a person having experience of at least one year in the translation work in any Group 'C' or Group 'B' post in any one or more Department of Government and has not completed 45 years of age on the 1<sup>st</sup> day of January of the year in which the advertisement is made i.e. 01.01.2024 shall be eligible to participate in the competitive Examination.

#### 5. EXAMINATION FEE:

The examination fee has been exempted to all the categories of candidates as per G.A & P.G Department Notification No.9897/Gen., dt.11.04.2022.

#### 6. PLACE OF EXAMINATION

The written examination for the post of Language Officer shall be held at Cuttack/Bhubaneswar depending on the number of candidates. The schedule of the examination shall be notified well in advance.

#### 7. METHOD OF SELECTION:

■ The competitive examination for recruitment to the posts of Language Officer shall consist of the following successive stages:

(A) Written Examination (Subjective type)- **300 marks**

(B) Viva-Voce test- **40 marks**

#### A. Written Examination:-

The written examination shall be on the following two papers (Paper-I and Paper-II) and each of the paper shall carry 150 marks with **duration of two (2) hours**.

#### Paper-I:

(a) Translation of a passage from English to Odia consisting of 100 words:

(b) Translation of a passage from Odia to English consisting of 100 words:

(c) A short Essay in English of about 150 words:

(d) A short Essay in Odia of about 150 words:

**150 marks**

#### Paper-II:

(a) Indian Penal Code, 1860

(b) The Code of Civil Procedure, 1908

(c) The Code of Criminal Procedure, 1973

(d) The Indian Evidence Act, 1872

**150 marks**

#### NOTE:-

- (i) A candidate may answer all the questions in Paper-II in either Odia or English language.
- (ii) The standard of Paper-I shall be of degree course and Paper-II shall be that of LLB course.
- (iii) The Questions in Paper-I and Paper-II shall be of subjective type.

#### B. Viva Voce test:-

Viva-Voce test shall carry 40 (forty) marks and question to be asked in viva-voce test which shall also cover questions from Prashasan Sabdakosha published by Odia Bhasa Pratisthan.



▪ The Commission shall call the candidates for viva-voce test who have secured not less than forty percentum of marks in aggregate, and in case of S.T. candidates the marks may be reduced to thirty-five percentum, in the Written Test.

▪ After the written and viva-voce test are over, the Commission shall prepare a list of successful candidates which shall be equal to the number of vacancies advertised by the Commission in accordance with the merit of the candidates.

**Note:** Any details relating to this recruitment like cut-off marks, individual marks etc. shall only be declared on the website of the Commission after publication of the final result and select list.

#### **8. OTHER ELIGIBILITY CONDITIONS:**

- (i) The candidate must be a citizen of India;
- (ii) The candidate must be of good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service. A candidate, who after such Medical examination as the Government may prescribe, is not found to satisfy these requirements shall not be appointed to the Service.
- (iv) A person who has more than one spouse living, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons;
- (v) Government servants, whether temporary or permanent are eligible to apply, provided that they possess the requisite qualification and are within the prescribed age limit as provided under Para-3 and para-4 of this advertisement. They must inform their respective Head of Offices in writing regarding submission of their application for this recruitment and obtain "No Objection Certificate";
- (vi) A candidate will not be eligible for consideration if, at any time, he/she has been debarred by Public Service Commission of any State or by U.P.S.C. from appearing at any examination;
- (vii) **Only those candidates, who fulfil the requisite qualification and are within the prescribed age limit etc. by the closing date of submission of online applications will be considered eligible;**
- (viii) A candidate who claims change in his/her name after having passed the High School Certificate Examination or equivalent examination, he/she is required to furnish copy of publication of the changed name in the local leading daily newspaper as well as copy of notification in the Gazette in support of his/her change of name;
- (x) Every candidate selected for appointment shall be examined by the Medical Board. A candidate, who does not satisfy the requirement after medical examination, shall not be appointed;

#### **9. IMPORTANT POINTS:**

- (i) **Online applications submitted to OPSC, if found to be incomplete in any respect, are liable for rejection without entertaining any correspondence with the applicants on the score;**
- (ii) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission;



- (iii) The provisions of the Odisha Conduct of Examination Act 1988 (Odisha Act-2 of 1988) are applicable to the examination conducted by the Odisha Public service Commission;
- (iv) Admission to examination will be provisional. If on verification at any stage before or after the examination it is found that a candidate does not fulfil all the eligibility conditions, his/her candidature will be liable to rejection. Decision of the Commission in regard to eligibility or otherwise of candidate shall be final;
- (v) This advertisement should not be construed as binding on the Government to make appointment;
- (vi) Concession meant for Scheduled Tribes by birth are admissible to the Scheduled Tribe of Odisha only;
- (vii) Any misrepresentation or suppression of information by the candidate in the application form will result in cancellation of his/her candidature or penalty, as decided by the Commission;
- (viii) Mere empanelment in the select list shall not confer any right for appointment unless the Government is satisfied after making such enquiry as may be deemed necessary that the candidate is suitable in all respects for appointment to the service;

**10. CERTIFICATES / DOCUMENTS TO BE ATTACHED:**

Candidates who will qualify in the written examination will be required to bring with them the hard copy of online application form along with copies of following relevant certificates/documents and originals of the same for verification of their eligibility as per terms and conditions of the advertisement, the date of which will be notified later on in due course, failing which his/her application will be rejected for the said post. The candidates are required to mention on each copy of documents **"Submitted by me"** and put their **full signature and date on the same**. **They must not attach the original certificates to their applications.**

- (i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;
- (ii) Intermediate or +2 Examination Certificate issued by the concerned Board/Council;
- (iii) Bachelor's Degree Certificate in Odia/English issued by the recognized University/Institution;
- (iv) Master's Degree certificate in Odia Certificate issued by the recognized University/Institution, if applicable;
- (v) Bachelors Degree in Law Certificate (LLB), issued by the recognized University/Institution, if applicable;
- (vi) Certificate of good character from the Institution last attended;
- (vii) Mark Sheets in support of all the aforesaid examinations;

**NOTE-1:**

(a) Candidates who have not been awarded percentage of marks, but only **"grade marks"**, should, along with their applications, produce the Conversion Certificate from the concerned University indicating the actual equivalent percentage of marks and the conversion formula, failing which, their applications are liable to be rejected.

(b) While filling up the relevant box of the online application form, the candidate has to mention the marks secured (**excepting marks secured in the Extra Optional/4<sup>th</sup> Optional Subject**) in each examination passed (i.e. H.S.C. to Master's Degree).

- (viii) No Objection Certificate issued by the Competent authority, if applicable;
- (ix) Caste Certificate by birth in support of claim as S.T, wherever applicable (please see Note- 2);
- (x) Certificate of Experience showing 7 years of service from concerned Authority in case of Government Servants, if applicable;



- (xi) Certificate of experience of 3 years of service in case of a person having experience of at least one year in the translation work in any Group 'C' or Group 'B' post in any one or more department of Government, if applicable;
- (xii) Four recent passport size photographs (unsigned & unattested) which has been uploaded with online application;
- (xiii) Disability Certificate (indicating percentage of permanent disability) issued by the concerned Medical Board, wherever applicable;
- (xiv) Ex-Servicemen claiming reservation are required to submit/upload Release Certificate issued as per Orissa Ex-Servicemen (Recruitment to State Civil Services and Posts) Rules, 1985 vide G.A. Deptt. notification No. 22586-Gen., dt.16.10.1985. Further, Ex-Servicemen candidates must submit an affidavit, undertaking that he/she has not been appointed against a civil post after retirement from military service.
- (xv) Any proof of identity;

**NOTE- 2:**

- (i) Candidates claiming to be belonging to S.T category of Odisha by birth are required to submit copy of the relevant Caste Certificate issued by the competent authority in the prescribed form.
- (ii) Women candidates belonging to S.T. Categories are required to submit Caste Certificates by birth showing "daughter of .....". Caste Certificates by virtue of marriage (i.e. showing "wife of .....") are not acceptable and liable to rejection.
- (iii) Community (Caste status) once mentioned by the candidates shall not be changed under any Circumstances.  
The competent authorities are: - District Magistrate/ Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar /Additional Tahasildar of Government of Odisha.

**NOTE- 3:** Degree Certificate, Bachelors Degree in Law Certificate (LLB), Post Graduate Degree certificate, Caste Certificate, *Permanent Disability certificate of Persons with disabilities*, Release Certificate of Ex-Servicemen [issued as per Orissa Ex-Servicemen (Recruitment to State Civil Services and Posts) Rules, 1985 vide G.A. Deptt. notification No. 22586-Gen., dt.16.10.1985] must have been issued by the competent authority within the last date fixed for submission of online application form as indicated above.

**11. "GROUNDS OF REJECTION OF APPLICATIONS"**

Applications of candidates will be rejected by the Commission on any of the following grounds:-

- (a) In-complete online application form.
- (b) Non-submission of hard copy of online application form at the time of verification of original documents.
- (c) Not signing Declaration (full signature) in the hard copy of online application form.
- (d) Not coming within the age limit as mentioned in Para - 3 of Advertisement.
- (e) Not having requisite qualification as provided under Para - 4 of Advertisement.
- (f) Not furnishing copies of certificates/documents as provided under Para- 10 of Advertisement.



- (g) Submission of wrong information/ false information about qualification/ Age/category status (Scheduled Tribes/Women/Ex-Servicemen/PWD).
- (h) Suppression of facts / information about eligibility, if any.
- (i) Any other ground as per the decision of the Commission.

**NB:** Application /candidature of a candidate shall be rejected at any stage of recruitment process, whenever discrepancy is noticed/ detected.

## **12. HOW TO APPLY:**

- (a) Candidates must go through the details of this Advertisement available in the Website of OPSC before filling up online application form.
- (b) Candidates must apply online through the concerned Website of the OPSC <http://opsc.gov.in>. Applications received through **any other mode** would not be accepted and summarily rejected.
- (c) Before filling up the online application form, the candidates must go through detailed instructions available at OPSC portal.
- (d) The online application form is automated and system driven & will guide the candidate seamlessly in filling the application. The requisite options shall be enabled and information shall be asked as per data furnished by the candidate. Before filling up the information, ensure that accurate information is fed, for edit option is limited & on confirmation there is no scope for further edit even if wrongful entry has been made while filling up application.
- (e) Candidates are requested to upload the scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left-hand Thumb Impression (LTI) in the online application form. Uploaded photograph, Specimen (full) signature and LTI must be clearly identifiable / visible, otherwise the application of the candidate is liable to be rejected by the Commission and no representation from the candidate will be entertained.
- (f) Candidates should keep at least four copies of latest passport size photograph which is uploaded to the online application form for future use.
- (g) *On successful submission of the online Registration, a unique "Permanent Public Service Account Number (PPSAN)" will be assigned to the applicant. Candidates are required to take a printout of the finally submitted online Registration/Re-registration and finally submitted Online Application forms and put his/her signature under the declaration for submission to OPSC along with copies of requisite certificate & documents as and when asked.*
- (h) The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid last hour rush.
- (i) Certificate of Admission to the written examination to the eligible candidates will be uploaded on the Website of the OPSC prior to the date of written examination which will be published in the Website of the Commission and Newspapers. The candidates are required to download their Admission Certificate from the Website of the Commission and produce the same at the Examination centre for admission to the written examination. No separate correspondence will be made on this score.
- (j) "Notice" to candidates for document verification & interview and "Attestation form" & "Bio-data form" shall be uploaded on the website of OPSC prior to the date of Document Verification/Interview.
- (k) Any complaint on the conduct of examination must be sent to the grievance wing of the Commission by e-mail ([opsc@nic.in](mailto:opsc@nic.in)) within 07 (Seven) days of completion of the examination.

**13. FACILITATION COUNTER :-**

To resolve any Technical problem faced in filling up of online Registration/ Re-registration and Application forms, candidate may contact OPSC Technical Support over **Telephone No. 0671-2304707** between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M. on any Odisha Government working days.

In case of any guidance/information on this advertisement & recruitment, candidates may go through the **FAQ** available in the website of the Commission or contact the O.P.S.C. Facilitation Counter over Telephone No. 0671-2304141/2305611 & Extn.- 227 on any working day between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M.


The candidates are required to visit the website of the Commission at <http://opsc.gov.in> for detailed information about important notices, rejection of applications, the date & time of Written Examination/ Document verification/V.V. test and also keep track of publication of various notices to the effect in the leading Odia local daily newspapers for information.

**Closing Dates**

1. THE LINK FOR ONLINE APPLICATION AND SUBMISSION SHALL BE AVAILABLE IN THE WEBSITE FROM 15.03.2024 TO 15.04.2024 (11.59 P.M).
2. ONLY ONLINE APPLICATIONS RECEIVED WITHIN THE DEADLINE i.e. 15.04.2024 SHALL BE ACCEPTED.

**NB: - THE ONLINE APPLICATION FORMS IF FOUND DEFECTIVE IN ANY RESPECT, ARE LIABLE TO BE SUMMARILY REJECTED.**

CUTTACK  
DATE: 23.02.2024

  
SECRETARY  
ODISHA PUBLIC SERVICE COMMISSION,  
CUTTACK.