

**MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES- DEPARTMENT OF
INNOVATIONS AND SYSTEMS FOR HEALTHCARE ASSOCIATION (MUHS-DISHA)
NASHIK**

Dindori Road, Mhasrul, Nashik – 422004

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Tel:(0253) 2539288/ 6659288

Advt. no. 01/2024

Applications are invited for the tenure post of **Incubation Manager** on purely temporary yearly basis for MUHS-DISHA, the Innovation and Incubation Centre of Maharashtra University of Health Sciences (MUHS), Nashik on a consolidated salary of Rs. 60,000/- to 80,000/- per month depending on the experience.

Above post is to be filled for MUHS-DISHA, a healthcare start-up incubator under section 8 company of MUHS, Nashik.

Interested candidates should submit application in prescribed format to The Nodal Officer, MUHS-DISHA, Nashik and also fill and submit the Google form (link given below) before 05/04/2024.

<https://forms.gle/vuFG7YUXCrSs8MAAs9>

For eligibility and more details please visit University website www.muhs.ac.in

Date:14/03/2024

Place: Nashik

Sd/-
Nodal Officer, MUHS-DISHA
MUHS, Nashik

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INNOVATIONS AND SYSTEMS FOR HEALTHCARE ASSOCIATION (MUHS-DISHA)
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ADVERTISEMENT No. 01/2024

Applications are invited for the tenure post of **Incubation Manager** on purely temporary yearly basis for MUHS-DISHA, the Innovation and Incubation Centre of Maharashtra University of Health Sciences (MUHS), Nashik.

Post: Incubation Manager

Number of posts: 01

Qualification	Candidate should be Post Graduate in Design/ Science/ Engineering/ Technology or related disciplines with MBA from a recognized National or International Institution.
Essential Experience	Candidates should have 5 years of strong functional experience in operations, finance, strategy, investments, marketing, networking, policy framework and overall understanding of start-up ecosystem and incubation centre management in the health sciences/ technology sector.
Desirable	<ul style="list-style-type: none">• Prior experience in Incubation or Entrepreneurship development• Strong track-record of having built and managed multi-disciplinary teams, with proven leadership, execution and networking skills• Raising grants/funds to the Incubator and having facilitated investments to the start-ups
Job Profile	The Manager will be responsible for establishing world class Incubator, Strategy to build, Execute and Scale Incubation Programmes, Outreach Activities. Identifying and attracting suitable Start-ups and Entrepreneurs. Forge partnership with Academia, Industry, other existing Incubators, and seed funding Institutions in India and Abroad for the Start-ups to leverage.
Salary	Consolidated salary of Rs. 60,000/- to 80,000/- per month depending on the experience of the candidate.

General conditions and important instructions for Applicants

1. Application should be submitted in the prescribed format along with attested photocopies of following documents:
 - a. Date of Birth / Proof of Age (School Leaving Certificate / S.S.C. Certificate)
 - b. Educational qualification (s) documents
 - c. Experience Certificates, if applicable
 - d. Computer literacy certificate
 - e. Publications (National & International – List of Publication to be attached)
 - f. Awards Certificate (State / National)
 - g. Additional Qualification certificates
 - h. Name change proof, if applicable
 - i. Any other relevant certificates
2. Envelope should be super-scribed as “Application for the post of Incubation Manager, Advertisement No.01/2024”
3. Complete application duly signed by the applicant should be sent to The Nodal Officer,
MUHS-DISHA, Maharashtra University of Health Sciences, Vani Road, Mhasrul, Nashik– 422004 so as to reach on or before 05/04/ 2024 office hours. The MUHS-DISHA will not be responsible for postal or any other delay. Applications received by the MUHS-DISHA, after last date of submission, will be rejected. No correspondence will be entertained by the MUHS-DISHA in this regard.
4. A recent passport size photograph duly self-attested shall be affixed on the application.
Applicants should bring all original documents along with one set of attested photocopies at the time of interview.
5. Being temporary post, it doesn't have any retirement or other terminal benefits, however, the candidates appointed on these posts will be entitled for Casual leave only.
6. Selected candidates shall be initially given appointment on the post for a period of eleven months. However, extension on yearly basis can be granted maximum up to four years; subject to satisfactory performance as per requirement of MUHS-DISHA.
7. Candidate shall have knowledge and skills of Computer Operation.

8. Incomplete applications, overwriting / erased applications / certificates not attested, etc. and applications without processing fee will not be considered. No correspondence will be made in this regard.
9. Mere fulfilling of requirement as laid down in the advertisement does not qualify a candidate for interview.
10. Proficiency in Hindi and English is essential and Marathi preferable.
11. The MUHS-DISHA reserves the right to fill or not to fill the post. The MUHS-DISHA also reserves the right to convert / change the pay scale or to convert it into consolidate payment or honorarium.
12. Information related to recruitment process and interview will be published on the University website. Candidate are required to regularly check the University website from time to time. No separate correspondence will be done by the MUHS-DISHA.
13. Applicants who are not eligible will not be informed independently/ individually. Applicants are not allowed to make enquiry in this behalf.
14. Applicants shall attend Interview with their own expenses.
15. If the candidate appointed on temporary basis desire to resign, he/she must submit resignation with a notice of one month in advance. In case, if the candidate fails to give one-month advance notice, one-month salary shall be forfeited by the MUHS-DISHA or will have to deposit one-month salary.
16. The MUHS-DISHA will be at liberty to terminate the service without assigning any reason before completion of the appointment period and without giving prior notice in writing.
17. On verification, if it is found that the information received from an applicant is faulty misleading and / or is based on faulty / forged certificates shall be liable for legal action and the selection / appointment shall be immediately cancelled / discontinued by the MUHS-DISHA.
18. Waiting List of the candidates will be valid for the period of 06 months only; from the date of issuance of appointment orders of the concerned posts.
19. Any sort of canvassing directly or indirectly will be treated as disqualification and the application of such candidate shall be rejected at any stage.
20. In case if any issues arise regarding interpretation of any rules, it shall be fully and finally decided by the Hon'ble Vice-Chancellor.

Sd/-

Place: Nashik
Date: 14/03/2024

Nodal officer, MUHS-DISHA
MUHS, Nashik

Application Format

To,
The Nodal officer,
MUHS-DISHA,
Maharashtra University of Health Sciences,
Nashik- 422004



Subject: Application for the post of Incubation Manager

Sir,

I, hereby, submitting my application for the post mentioned above, with the following details:

1. Name in Full (in Capital Letters)

Mr./Ms. _____

2. Postal Address in Full:

3. Phone No. with STD code: _____

4. Mobile No. _____

5. E-mail ID (essential):

6. Date of Birth: / / 7. Age: _____ 8. Sex: _____

9. (a) Nationality: _____ (b) Languages known: _____

10. Educational Qualification:

Examination	University/ Board	Month & year of passing	Subjects SPL/Gen	% of Marks	Class/ Div/ Grade awarded

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11. Experience:

Sr. no.	Organization/ Start-up /Company/ Incubator	Position Held	Nature of Appointment	Period of Appointment		
				From	To	Total

12. Name, Addresses and contact numbers of two persons to whom reference may be made.

13. List of documents enclosed:

- a)
- b)

DECLARATION

I, hereby, declare that all information submitted in this application and in its accompaniments is true, complete and correct to the best of my knowledge and belief. I accept that in the event of any information being found false, incomplete, or incorrect, my candidature/appointment is liable to be cancelled/ terminated at any stage. I have read carefully all instructions given in advertisement.

Place:

Date:

Name and signature