



ಅಖಿಲ ಭಾರತ ವಾಕ್ ಶ್ರವಣ ಸಂಸ್ಥೆ-೫೨೦೦೦೬

अखिलभारतीय वाक् श्रवणसंस्थान :मैसूरु - 570006

**ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE – 570006**

An Autonomous body under the Ministry of Health and Family Welfare,

Govt. of India, Manasagangothri, Mysore – 570 006

Phone: 0821-2502000/ 2502100, [www.aiishmysore.in](http://www.aiishmysore.in)

ವಿಜ್ಞಾಪನಸಂಖ್ಯೆ/ **ADVERTISEMENT No. 03/2024**

ದಿನಾಂಕ/**Dated: March 01, 2024**

AIISH, Mysore invites online application for the following post at this Institute to be filled on **Deputation basis** through Samarth portal (<https://aiishmysorent.samarth.edu.in/index.php/site/login>) as detailed below:

Post Code	Name of the Post	No of Post	Age (Upper age limit)	Salary
1	<b>Stores &amp; Purchase Officer (Group A) (on deputation)</b>	01	Below 56 years	Level 10 of pay matrix under VII pay commission & other usual Deputation allowances as per Central Govt. norms

**I. Education Qualification and Experience**

**For Post Code 1: Stores & Purchase Officer (Group A)**

Sl. No.	Method of Recruitment: Deputation	
1.	Number of post	01
2.	Age limit	Not exceeding 56 years as in the last date of receipt of the advertisement
3.	Period of deputation	Initially for a period of 01 year likely to be extended on yearly basis (subject to maximum of 03 years) based on approval of Competent Authority.
4.	Scale of Pay	Level 10 of pay matrix under VII pay commission & other usual allowances for deputation as per the Central Govt. norms.
5.	Grade(s) from which the post can be filled on deputation	Officers of Central Government / Autonomous bodies / State Government / PSUs fulfilling the following: a) Graduate from a recognized University. b) Officers holding analogous post or officers with 02 years service in the grade pay of Rs.4800/- OR 03 years service in the Grade pay of Rs.4600/-, or in the grade pay of Rs.4200/- with 08 years of service.
6.	Desirable:	a) Good knowledge of material management and experience in handling stores & purchase matters. b) Post Graduate diploma in material management.

**II. Following are the important dates in this notification:**

1. Date of commencement of online application : 01.03.2024
2. Last date for submission of online application : 30.04.2024
3. Last date of receipt of hard copy of duly submitted online applications along with all self-attested copies. (compulsory) at this Institute.

- Interested candidates who meet the requirement, may fill the online application through Samarth portal. The link for online application is given below:

<https://aiishmysorent.samarth.edu.in/index.php/site/login>

- Further, after submission of online application, candidates are advised to take a printout of the same and send their application thro' proper channel along with the all-necessary documents as listed in Sl. No. III [A] (1 to 4 & 6) and self-attested copies as listed in Sl. No. III [A] (5) to the Office of the Chief Administrative Officer, All India Institute of Speech and Hearing, Manasagangothri, Mysore – 570006 on or before 15.05.2024, 5.30 PM or 45 days from the date of publication in the Employment news whichever is later.

**III. GENERAL INSTRUCTIONS FOR POST CODE 1:**

A] Cadre Authorities / Head of the Department are requested to forward the applications of eligible and willing candidates duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf in the pro forma along with the following documents whose services can be spared for taking up the assignment within one month from the date of intimation about their selection:

1. Cadre/department Clearance/Specific **No Objection Certificate**.
2. **Photocopies of the Annual Confidential Reports/ Annual Performance Appraisal Reports** of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
3. **Integrity Certificate (IC)** to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India (format enclosed);
4. **Vigilance Clearance (VC)** indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned (format enclosed);

5. Documents for Age proof, proof for essential qualification (SSLC, PUC, Degree certificates, all semester mark sheets, last pay certificate, Experience certificate indicating scale of pay, roles and responsibilities etc.,).
6. List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate, as the case may be. (Format enclosed).

B] The terms of deputation including pay and allowances shall be governed by the provisions laid down in DoPT OM No.6/8/2009-Estt (Pay II), dated 17.06.2010 and other orders / guidelines issued in this regard from time to time.

C] Age limit for deputation post mentioned above, the candidates should be below 56 years of age as on the closing date of application.

D] In case, candidates are not drawing pay under the VII CPC (Central Government pay level), they are advised to enclose the "documentary proof" confirming equivalency of the pay drawn on par with 7<sup>th</sup> CPC pay matrix for fulfilment of qualifying service criteria as stipulated under Sl. No. 05 (b), Pg. No. 1 of this advertisement.

E] Being deputation posts, private candidates are not eligible to apply. AIISH reserves the right not to fill all or any of the vacancies or to withdraw the advertisement at any time without assigning any reasons.

Interested candidates who meet the requirement are informed to take a printout of the same and send their application thro' proper channel along with the all-necessary documents as listed in Sl. No. III [A] (1 to 4 & 6) and self-attested copies as listed in Sl. No. III [A] (5) to the Office of the Chief Administrative Officer, All India Institute of Speech and Hearing, Manasagangothri, Mysore - 570006 on or before **15.05.2024, 5.30 PM (or) 45** days from the date of publication in the Employment news whichever is later.

Advt No. 03/2024  
Date: 01.03.2024

*M. P. [Signature]*  
DIRECTOR

**INTEGRITY CERTIFICATE**

After scrutinizing the Annual Performance Appraisal Reports of Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of <name of post applying for> in the All India Institute of Speech and Hearing, Mysore for deputation, it is certified that his/her integrity is beyond doubt.

*(To be signed by an Officer of the rank of Deputy Secy. or above)*

Name & Office Seal:

Date:

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE SOUGHT**

(To be sought and signed by the CVO or HOD)

1. Name of the Official (In full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :  
Including batch /year cadre-etc
7. Positions held :

(During the ten preceding years)

Sl. No.	Organization	Designation, Pay scale & Place of Posting	Administrative /Nodal Ministry/Deptt. Concerned (In case of officers of PSUs etc.,)	From	To	Roles and Responsibilities

Date:

(Name & Signature)

**VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE BEING SOUGHT**  
(To be furnished and signed by the CVO or HOD)

8.	Whether the officer has been placed on the agreed list Or “List of Officers of Doubtful Integrity”? (If yes details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, the date of imposition and details of penalty? (*)	
10.	Whether any punishment was awarded to the officer during the last 10 years and if, so, with what result? (*)	
11.	Is any disciplinary /criminal proceedings or charge sheet pending against the officers, as on date (if so, details to be furnished –including reference no., if any of the commission)	
12.	Is any action contemplated against the officers as on date? (If so, details to the furnished) (*)	
13.	Whether any compliant is pending against the officer? (If so, details to be furnished)	

Date

(Name and Signature)

(\*) if vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter

**NO PENALTY CERTIFICATE**

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of <name of post applying for> in the All India Institute of Speech and Hearing, Mysore for deputation, in the past.

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(Authorized signatory)

Name & Office Seal:

Date: