



जवाहरलाल नेहरु पत्तन प्राधिकरण

JAWAHARLAL NEHRU PORT AUTHORITY

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 : मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 :
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191 : मुख्य प्रबंधक (यां.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 :
मुख्य प्रबंधक (वित्त) Chief Manager (Fin) - (022) 2724 4081 : मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PP&D) - (022) 2724 4156
उप-संरक्षक Dy. Conservator (022) 2724 4171 : हार्बर मास्टर (022) 2724 4173.
Website : www.jnport.gov.in • Email : info@jnport.gov.in

ISO 9001 : 2015
ISO 14001 : 2015
ISO 27001 : 2013
ISO 45001 : 2018

Ref.: A/PE/A-03/2024/248

Date: 01/04/2024

To,
The Chairperson,
All Major Port Authorities.

Sub.: Filling the post of General Manager (Finance) - HoD in JNPA by absorption through composite method from Major Port Authorities.

Sir,

In JNPA, the post of General Manager (Finance) in the pay scale of Rs. 100000-260000 will fall vacant on regular basis w.e.f. 01.06.2024, and the same will be filled as per the Jawaharlal Nehru Port Trust Employees (Recruitment, Seniority and Promotion) Regulations, 2011 as amended on 26.08.2020.

The said post will be filled by composite method of recruitment i.e. through promotion/ transfer on absorption basis from the officers of Major Ports, fulfilling the criteria of eligibility prescribed in the Schedule of Jawaharlal Nehru Port Trust Employees (Recruitment Seniority & Promotion) Regulations, 2011, amended on 26.08.2020 (copies attached at Annex-I).

You are requested to kindly bring it to the kind notice of concerned officers of your port.

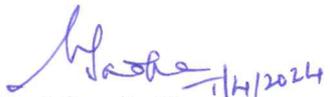
The officers fulfilling eligibility criteria shall apply through "Online Application Portal" (OAP) of the Ministry of Ports, Shipping and Waterways (<http://onlinevacancy.shipmin.nic.in>). A hard copy of the application filled online must be sent through proper channel along with following documents in an envelope superscribing "Application for the post of General Manager (Finance) in JNPA" to The General Manager (Administration) & Secretary, Jawaharlal Nehru Port Authority, Administration Building, Sheva, Navi Mumbai- 400707 on or before 29th April, 2024. The cutoff date for determining the qualification, experience and age shall be 01.04.2024.

- 1) Photo copies of the ACRs of the applicant for the last 5 years. (Attested by the officer not below the rank of HOD on each page).
- 2) Attested copies of certificates in support of the educational and other qualifications.
- 3) Undertaking from the applicant in the prescribed format (Annex-II).

- 4) Vigilance clearance in the prescribed format (Annex-III) duly signed by the CVO.
- 5) Certificate from concerned port in the prescribed format (Annex-IV).

If an officer, having applied for the post, withdraws his candidature for the post after his selection by the Service Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Port Authorities for a period of two years.

In case of receipt of advance copy of application, candidature of such officer/candidate will not be considered if application is not received through proper channel within 15 days of last date of receipt of application.


(Manisha Jadhav)

General Manager(Admin.) & Secretary

Encl: As above.

C. C. to:

1. NIC of MoPSW for uploading it in the Ministry's website.
2. PS to Chairperson I/c.
3. General Manager (Finance), JNPA with a request to bring it to the notice of concerned officers of JNPA.

UNDERTAKING

The information provided in the application is correct and if at any time it is found that the information furnished is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after appointment, my services are liable to be terminated.

(Signature of applicant)

Particulars of the Officer for whom vigilance Comments/ clearance is being sought

(To be furnished and signed by the CVO)

Sr. No.	Particulars	Details	
		From	To
01.	Name of Officer (in full)		
02.	Father's Name		
03.	Date of Birth		
04.	Date of Retirement		
05.	Date of entry into service		
06.	Service to which the officer belongs including batch/ year cadre etc., wherever applicable.		
07.	Position held (during the ten preceding years)		
08.	Whether the officer has been Placed on the "Agreed List " or "List of officers of Doubtful Integrity". (If yes, details to be given)		
09.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*)		
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*)		
11.	Is any disciplinary/criminal proceedings or chargesheet pending against the Officer as on date. (If so, details to be furnished- Including reference no., if any, of the Commission)		
12.	Is any action contemplated against the officer as on date. (If so, details to be furnished) (*)		

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

C.V.O.

Certificate to be given by Head of Office of the applicant

1. **The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.**
2. **No disciplinary / vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.**
3. **His / Her integrity is certified.**
4. **No major / minor penalties have been imposed on the applicant during the last 10 years.**
5. **Attested copies of ACRs for the last five years are enclosed.**

**SIGNATURE OF THE
DY. CHAIRPERSON / CHAIRPERSON
ALONGWITH SEAL**