



**RECRUITMENT OF CHIEF-INTERNATIONAL RELATIONS**  
**[ON CONTRACT]**

**Notification No. C-25/2024-IIMK.HR**

Indian Institute of Management, Kozhikode, accredited to AMBA, an elite management Institute of National importance in India, invites online applications for position of “Chief-International Relations” on contract for an initial period of two years at its Campus at Kozhikode, Kerala State, India.

<b>Qualifying capabilities</b>	Ideally, Post graduate degree in any academia disciplines  Job requires aptitude to promote management education as a passion, much beyond the credentials of an academic qualification in management; besides proven ability to harness the potential from an industry interface; and to anticipate the changing landscape of industry needs at a global level. A post Graduate qualification in management is desirable though not mandatory, for the right Candidate with experience and exposure.
<b>Exposure and experience</b>	08 -15 years of experience and/or exposure to international academia platforms/institutions of repute/current and emerging social media platforms.  Exposure at a Local & Global level in establishing, harnessing academia partnership.
<b>Desirable</b>	<ul style="list-style-type: none"><li>• Experience in steering successful partnership in Asia-Pacific, Middle East and Oceania regions.</li><li>• Global personal address base, to occasionally operate from.</li></ul>
<b>Role deliverables:</b>	<ul style="list-style-type: none"><li>• Enhance IIMK’s reputation in Asia-pacific, Middle East, Far-East and Oceania regions desirable.</li><li>• Steer integration and coordination activities amongst various academic programmes and management development centers for executive education activities within IIMK.</li></ul>
<b>Maximum Age Limit</b>	62 years
<b>Monthly Remuneration</b>	Rs. 1,80,000/-(Consolidated)
<b>Date and Time for Interview</b>	May be conducted Online. Date and Time will be intimated later.



## General Information and Conditions:

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **31.05.2024**.
2. We encourage applicants to regularly visit our website for getting updates regarding this notification.
3. After online submission, candidates should take a print out of the application form. This application form (print-out) duly accompanied by self-attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience certificate etc. should be produced at the time of interview if required.
4. Original certificates should also be furnished for verification purpose.
5. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the post.
6. Maximum age limit is 62 years as on date of notification.
7. The engagement to the above post will be purely on contractual basis and will confer no right/claim for continuation or regular appointment. The initial period is of two years. It may be considered for further extension depending on performance and requirements of the Institute.
8. In case a large number of applications are received, screening will be done to limit the number of candidates. Only shortlisted candidates will then be considered for interview.
9. The Institute has right to cancel the selection process at any Stage without assigning any reasons.
10. No TA/DA will be paid for attending the interview.
11. Decision of the Director, IIMK regarding the selection will be final. No Query would be entertained.

Dated: 02.05.2024



Lt. Col. M. Julius George (Retd.)  
Head- Administration & HR

## **JOB DESCRIPTION**

**Job Title:Chief- International Relations**

**Department : IR**

## Job Description

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### Part A: Job Specification

#### Job Purpose

- To maintain a focal point to manage the entire activities pertaining to International Relations like build collaboration with international universities and B-School, to attract faculty and students globally, attract more exchange students to the campus, etc which would enhance IIMK's global outreach capabilities.

#### Reporting and Relationships

- Reports to Chairperson(IR) and Dean (OEE&I)
- Assisted by Business Executive-IR (1) and Assistant Administrative Officer (1)

#### Job Context & Major Challenge(s)

- IIMK is one of the top management schools in the country and the world. Consequently, to retain the top position in the highly competitive environment, activities pertaining to attracting high calibre faculty and students, maintaining infrastructure, securing students the best possible placement etc. is critical. Highly efficient staff is required for lending able support in such a situation.
- IIMK maintains International relations with many globally acclaimed institutions which need to be further augmented to enhance IIMK's global outreach capabilities.
- It is critical to establish a unique and distinct brand identity in global forums using digital technologies/Internet to project programs/research, to attract faculty and students globally, for global placement of students.
- The incumbent would be responsible for managing reputation through strategic public relations, communications and marketing plans, leveraging the Institutes capabilities in association with faculty chairs.

### Generic Accountabilities – All Employees

#### Safety Health & Environment

- Ensure all activities are undertaken in compliance with Institute's Safety, Health and Environment and Quality policies, regulations and standards of Institute.

#### Confidentiality

- Confidentiality of any document and working procedures and protocols are never to be divulged to a third party without explicit approval of Competent authority. This accountability is a condition of employment/services for all staff/faculty, irrespective of their nature of employment contract.

#### IIMK Diary

- Ensure that IIMK-Dairy is maintained for day-to-day job/activity controls and reviews periodically

Key Job Accountabilities

### **Key Job Accountabilities**

1. Increase the number of MoU's with Universities and Business schools in Europe, North America, Australia, South and South East Asia and Middle East Asia and attract more exchange students to the campus.
2. Increase incoming foreign faculty for short duration and send more IIM faculties to international campuses for short term engagements and secure international consultancy work for the experts at the campus to increase our visibility among foreign businesses.
3. Develop and promote Center for excellence in few Area of studies (Economics and Organizational development) with tier-1/2 Universities / Institutes in USA and UK.
4. Identify and increase dual PGP(MBA) courses in 1year in IIM + 1 Year abroad model for IIM PGP candidates – with UK, Europe, Australia and North American Universities through articulation agreements.
5. Identify South Asian, Middle east and south east Asian Universities to develop articulation agreements for incoming foreign students to study one year at IIMK and one year at their home university leading to Diploma/degree/certificate from IIMK and Degree from Partner university.
6. Open off country campus for delivering appropriate executive Business management courses (Dubai, Qatar, Colombo etc).
7. Promote joint international collaborative start-up eco-system with support of Innovate-UK, Munich Innovation, Mission innovation Australia, USA Omnibus Innovation partners.
8. Promote MDP programs among the diplomatic missions and key business houses in Asian countries.
9. Open and manage Grant funding and International consulting sales office to support faculties to apply, obtain and service - international grant funding's, funded fellowships, international research grants and international innovation funds.