

INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
(Sponsored Research and Industrial Consultancy)

Dated: 3/5/24

ADVERTISEMENT TO FILL UP PROJECT POSITIONS*

Applications are invited from Indian nationals only for project position(s) as per the details given below for the consultancy/research project(s) under the Principal investigator (Name: Dr. Vivek Kumar Malik.), Dept./Centre SRIC Office..... Indian Institute of Technology, Roorkee.

1. Title of project: SRIC Development Fund
2. Sponsor of the project: SRIC
3. Project position(s) and number 4. Qualifications 5. Emoluments 6. Duration 7. Job description

<u>Project Positions</u>	<u>No.</u>	<u>Qualifications</u>	<u>Emoluments</u>	<u>Duration</u>	<u>Job Description</u>
Project Officer	1	MA/MSc/MCom with 04 years of experience or MBA Candidates with previous administrative experience handling different offices will be given preference. Good knowledge of Adobe Suite, Content Management Systems, and Microsoft Office Suite. Knowledge of operating systems (Windows, LINUX, etc.). Ability to handle large datasets. Good writing and oral communication skills in English. Strong interpersonal	INR 25000/- to INR 75000/- + HRA	One Year	To execute the content creation for various ranking parameters of the Institute To plan and execute the submission of ranking analytics data as per deadlines To maintain different webpages related to the ranking analytics parameters To liaison with the faculty members, students, and other offices of the institute to ensure effective collection of ranking related data To assist branding initiatives for enhancing the institute's visibility and reputation. To ensure accurate and up-to-date maintenance of a comprehensive database related to the ranking analytics parameters. To assist institute functionaries in implementing the ranking related strategies

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		skills and team worker. Excellent analytical and quantitative skills.			of the institute.
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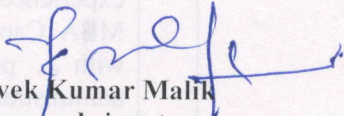
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1. Candidates before appearing for the interview shall ensure that they are eligible for the position they intend to apply.
2. Candidates desiring to appear for the Interview should submit their applications with the following documents to the office of Principal Investigator through email (adii@iitr.ac.in), by post or produce at the time of Interview:
 - Application in a plain paper with detailed CV including chronological discipline of degree/certificates obtained.
 - Experience including research, industrial field and others.
 - Attested copies of degree/certificate and experience certificate.
3. Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.
4. Preference will be given to SC/ST candidates on equal qualifications and experience.
5. Please note that no TA/DA is admissible for attending the interview.

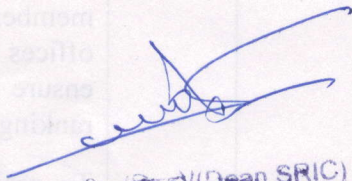
The interview will be held at **May 22, 2024**..... on**17:15 hrs**..... at IPR Cell (to be given only for walk in interview)

Tel: 01332-285810 Fax:

Email: adii@iitr.ac.in


Vivek Kumar Malik
 Name and signature
 of Principal Investigator

*To be uploaded on IIT Roorkee website and copy may be sent to appropriate addresses by PI for wider circulation.


 Dean (SRIC) / IIT Roorkee
 Ms. P. S. Singh
 31/5/24
 23/05/24