



OFFICE OF THE DISTRICT & SESSIONS JUDGE, HOJAI, ASSAM

ADVERTISEMENT

Memo No.DJHj/24/ 1071-1074

Dated: 03.05.2024

Applications in Standard Form of application (Assam Gazette Part -IX) are invited from experienced employees of the establishment of the District & Sessions Judges of the state of Assam to fill up the following sanctioned vacant posts in the establishment of the undersigned in the Scale of Pay as shown against each post :-


Sl.No	Name of Post	No. of Vacant Posts	Reservation	Scale of Pay with Grade Pay	Post creation letter No.
1	Bench Clerk Grade-I	1	Unreserved	Rs. 22,000-97,000/- (GP- Rs. 9,100/-)	No. JDJ-11016/97/2017-ESTT-JUDI-Judicial/35 Dated 12-03-2020
2	Bench Clerk Grade-II	1	Unreserved	Rs. 14,000-60,500/- (GP- Rs. 8,000/-)	

ELIGIBILITY :-

For the post of Sl. No. 1 and 2:- The candidates must have served not less than 7 years of service in the establishment of the District & Sessions Judge in Assam out of which at least 3 years continuous service must be as U.D. Assistant. However, the appointing authority reserves the right to relax the requisite criteria/requirement in respect of the suitable candidate as per the Rule 16 of "The Assam District and Sessions Judges Establishment (Ministerial) Service Rules, 1987".

HOW TO APPLY :-

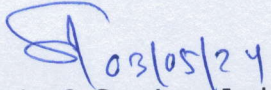
1. Intending candidates shall submit their applications through proper channel to **"The Office of the District & Sessions Judge, Hojai, District Judicial Court Complex, Sankardev Nagar, Hojai, Assam, PIN-782442"** either personally or through post.


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2. The submitted applications must be accompanied by- (i) Three recent colored passport size photographs of the applicant (ii) Experience Certificate issued by the respective District & Sessions Judge (iii) Self attested copies of all the testimonials in support of their educational qualification, experience and caste (iv) Copy of Service Book (v) Copies of ACR's of last five (05) preceding years and (vi) Email ID and Contact Number of the applicant.
3. The candidate must write "**Application for the post of -----(name of the post for which the candidate would apply for)**" on top the envelope accompanying the application.

The last date of receipt of duly filled up applications is 18.05.2024. No applications shall be accepted nor any postal delay be considered after the last date.

The list containing the names of shortlisted candidates and the Date of Interview will be uploaded in the official website of District Judiciary, Hojai "<https://hojai.dcourts.gov.in/>" and no Call Letters will be issued individually. The candidates will have to appear in the Interview at their own expenses and no T.A. & D.A. is admissible in this respect.

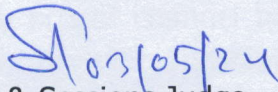

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Copy for information and necessary action to:-

- 1) The District & Sessions Judge,
Kamrup (M) / Kamrup / Barpeta / Nalbari / Darrang / Lakhimpur / Dhemaji/ Dibrugarh/ Sonitpur / Tinsukia / Sivasagar / Jorhat / Golaghat / Nagaon / Morigaon / Cachar / Karimganj / Hailakandi / Dhubri / Goalpara / Kokrajhar / Bongaigaon / Udalguri / Chirang / Karbi Anglong / Dima Hasao / Baksa / Charaideo / South Salmara / Mankachar / Biswanath / Majuli / West Karbi Anglong with a request to circulate the advertisement amongst the employees under his/her control.
- 2) The System Officer, District Judiciary, Hojai. He is directed to upload the advertisement in the official website of District Judiciary, Hojai.
- 3) Notice Board of this establishment
- 4) Office File


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